



Girl Scouts of Western Washington  
**Financial Assistance Application**  
**2018-2019**

The online version of this form is available on our website  
[www.GirlScoutsWW.org/FinancialAssistance](http://www.GirlScoutsWW.org/FinancialAssistance) for immediate grant submissions!

**Instructions:** List only one person per request form. Completed forms can be mailed to Girl Scouts Financial Assistance, PO Box 770, DuPont WA 98327, emailed to [FinancialAssistance@GirlScoutsWW.org](mailto:FinancialAssistance@GirlScoutsWW.org), or faxed to (253) 473-0969.

**PART 1: Member & Eligibility Information**

<b>Member Info</b>	<p>* Required. We are unable to process this application unless all required information is submitted.</p> <p>Member*: <input type="radio"/> Girl <input type="radio"/> Adult</p> <p>Last Name*: _____ First Name*: _____</p> <p>Address*: _____ City*: _____ Zip*: _____</p> <p>Email: _____ Phone*: _____ WA County*: _____</p> <p>Birthday* (mm/dd/yy): ___/___/___ Troop Number* (write n/a if not in a troop): ___ _ _ _ _</p>
<b>Eligibility Info</b>	<p>If you have already qualified for our 2018-2019 Financial Assistance Program starting October 1, 2018, you may skip this eligibility section and jump ahead to Part 2.</p> <p>Our eligibility guidelines are the same as the federal school lunch program. If your family qualifies for free or reduced-price school lunch, your family will qualify for our Financial Assistance Program. Or, if your girl is a foster child, she will qualify for our Financial Assistance Program.</p> <p>If you don't meet the eligibility guidelines, but you believe you have a unique situation, submit this Financial Assistance Application. You will receive a notification regarding your eligibility status. If the notification states 'denied', you'll see some details about how to tell us about your unique situation. As soon as we receive your response, your case will then be quickly reviewed.</p> <ol style="list-style-type: none"> <li>Does this girl receive free or reduced price school lunch benefits provided by your school district?  <input type="radio"/> Yes <input type="radio"/> No (If Yes, jump ahead to Part 2.)</li> <li>Is this girl a foster child? <input type="radio"/> Yes <input type="radio"/> No (If Yes, jump ahead to Part 2.)</li> <li>What is the total number of people in your household (children plus adults)? _____ and what is the combined gross monthly income (before taxes) for your household including work, child support, alimony, pensions, Social Security, etc? \$_____</li> </ol>

**PART 2: Grant Options**

See Part 5 for details about each grant type. You can request all three grants at this time, or you can request them individually throughout the membership year.

<b>Membership</b>	<p>Because Membership is key, qualified applicants are automatically offered Membership Dues Grants to cover the cost of the initial 2018-2019 membership, 2019-2020 membership renewal or to cover the cost of an extended year membership.</p> <p>To become a member, simply complete a 2018-2019 Membership Form and select Financial Assistance as your payment type. To renew your membership once Early Renewal period open in April, simply complete a 2019-2020 Membership Form and select Financial Assistance as your payment type. If qualified for our Financial Assistance Program, your grant(s) will be completed and you will be notified.</p>
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<b>Girl Grants</b>	<p>In addition to Membership Dues Grants, qualified girls are eligible for up to three grant requests plus one Camp or Travel Grant per membership year.</p> <p><b>Instructions:</b> <i>If requesting grants at this time, choose at most one grant per row.</i></p>			
		<b>Supply Voucher Grant</b>	<b>Troop Dues Grant</b>	<b>Event Grant</b>
	<b>Grant #1:</b> (choose 1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<b>Grant #2:</b> (choose 1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<b>Grant #3:</b> (choose 1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>If Supply Voucher Grant is selected above, mail to (circle one): Family / Troop Leader</p> <p>If Event Grant is selected above, list events here (See Part 5 for Event Grant details):</p> <p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p> <p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p> <p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p>				
<b>Adult Grants</b>	<p>In addition to Membership Dues Grants, qualified adults are eligible for up to three Event Grant requests plus one Camp or Travel Grant per membership year.</p>			
	<p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p>			
	<p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p>			
	<p>Title: _____ Location: _____ Date: _____ Amount: \$ _____</p>			

### PART 3: Camp/Travel Grants

Each qualified applicant is eligible for one Camp or Travel Grant per membership year.  
Please see Part 5 for Travel and Camp Grant details.

<b>Camp</b>	<p>If you would like a Camp Grant, first qualify for the FA program by submitting this FA Application. Then register for camp at least 3 weeks prior to the first day of your camp session. If registering for a Volunteer-Led Camp, select FA as your payment type. If registering for camp through CampinTouch, FA will not be listed as a payment type, however, all of these registrations that have a balance will be cross referenced with all FA qualified members. If qualified for our FA Program, Camp Grant funds will automatically be applied to the outstanding balance. There is no need to submit a separate Camp Grant request!</p>
<b>Travel</b>	<p>_____ OR _____</p>
	<p>Travel Destination: _____</p> <p>Travel Group (ex. Troop, Service Unit, etc.): _____ Travel Dates: _____</p>

### PART 4: Authorization

<p>If you would like us to include an additional contact such as a Troop Leader or additional parent on email communications about your Financial Assistance, list that person here:</p>	
<p>Contact's Name: _____ Contact's email: _____</p>	
<p>This form must be completed by a girl's parent, guardian or authorized adult. I hereby declare that the information submitted on this form is true and complete to the best of my knowledge.</p>	
<p>Guardian/ Adult Name (please print): _____</p>	
<p>Adult Signature: _____ Date: _____</p>	

## PART 5: Grant Details

**Membership Grant:** This grant pays for 1 year of membership (October 1 – September 30) and is available to girls and adults who want to join Girl Scouts of Western Washington. To receive this grant, complete a Membership Form and select Financial Assistance as your payment type. Applicant will be notified once the grant has been approved.

**Supply Voucher Grant:** Voucher card or voucher number are required to be presented at the time the purchase is made. Supply Vouchers can be applied to sales tax and shipping (if required). Supply Vouchers expire the last day of the membership year.

**Girl Supply Voucher:** This grant is available to girls with active Girl Scout Memberships and can be applied toward the following items: Girl Scout Sash, Vest or Tunic, Troop numbers (up to five), Flag patch, Council ID set, Membership tab and Membership pin, World Trefoil pin, Girl Guide to Girl Scouting, Girl Scout Journey Books and Skill Building Badge Activity Sets. To request this grant, submit this FA Application with a check mark in the Supply Voucher column of the Girl Grant section. Supply Voucher cards will be mailed to the specified person. If mailing to the family, the address on the form will be used. If mailing to the Troop Leader, the address on file for him/her will be used.

**Troop Supply Voucher:** If 3 or more girls within a troop are qualified for Financial Assistance, their troop will qualify for the Troop Supply Voucher. When this occurs, Troop Leaders will receive an email from the Financial Assistance Team regarding next steps for grant processing. Only 1 Troop Supply Voucher Grant can be approved per troop per membership year. Troop Supply Vouchers can be applied toward the following items: Girl's Guide to Girl Scouting, Girl Scout Journey Books or Journey Books with How to Guides, and Skill Building Badge Activity Sets. It can also be applied to the following adult insignia items: Pin Tab, Official membership Pin and World Trefoil Pin.

**Troop Dues Grant:** This grant is available to girls who have active memberships and are participating in a Girl Scouts of Western Washington troop. To request this grant, submit this FA Application with a check mark in the Troop Dues column of the Girl Grant section. Grant funds will be directly deposited into the troop's bank account. Applicant and Troop Leader will be notified once the grant is approved.

**Event Grant:** This grant is available to girls and adults who have active Girl Scout Memberships. Members are required to first qualify for the Financial Assistance Program by submitting this FA Application. If you are requesting an event where Financial Assistance is a payment option, select that payment option when registering and that will count as your grant request. No

need to submit an separate Event Grant request. Grant funds can be applied directly to the applicant's outstanding balance. Applicant will be notified once the grant is approved.

If this event is through a 3<sup>rd</sup> party where the vendor is completing registration and payment processing (ex. Woodland Park Zoo, Pacific Science Center, etc.), submit this FA Application with a check mark in the Event Grant column and enter the grant details in the Girl Grants section, or if it is for an adult, enter the grant details in the Adult Grant section. Receipts or invoices are needed for all 3<sup>rd</sup> party events and are required at the time of grant submission. If a receipt is attached, grant funds can be reimbursed directly to the troop's bank account. If an invoice is attached, grant funds can be paid directly to the 3<sup>rd</sup> party. Applicant will be notified once the grant is approved.

If a required adult workshop is not offered by Girl Scouts of Western Washington, Financial Assistance can be used to pay third party vendors (example: First Aid class offered by the Red Cross). Check out our Adult Guide to Learning Opportunities through Girl Scouts of Western Washington.

**Camp Grant:** This grant is available to girls and adults who have active Girl Scout Memberships. This grant can be applied toward ONE camp session per year. Eligible camps include Girl Scouts of Western Washington Day and Overnight Camps as well as Volunteer Led Day, Twilight and Overnight Camps. Applicants must first qualify for the FA program by submitting this FA Application and also be registered for camp at least 3 weeks prior to the first day of your camp session. Deposit, if required, is not included in grant amount. Grant funds (maximum \$600) will be directly applied to the camper's outstanding balance. Applicant will be notified once the grant is approved.

**Travel Grant:** This grant is available to girls and adults who have active Girl Scout Memberships. To request this grant, submit this FA Application with the Travel Grant section completed at least 3 weeks prior to the first day of the trip. Your regional Troop Program Manger must have already reviewed, approved and signed the Intent for Extended Travel Application. This grant can be used for the following travel expenses: Commercial/public modes of transportation and lodging. Grant funds (maximum \$600) can be deposited into traveling group's bank account. Troop Leaders will be required to submit receipts/invoices with their Annual Troop Finance Report. Applicant will be notified once the grant is approved.