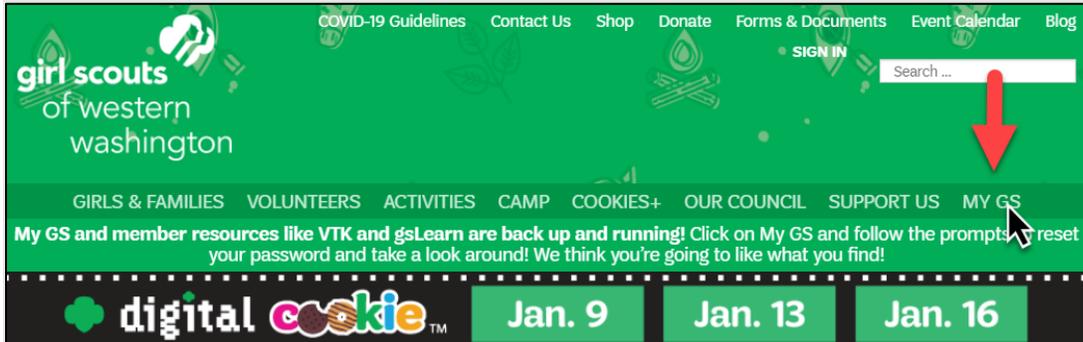


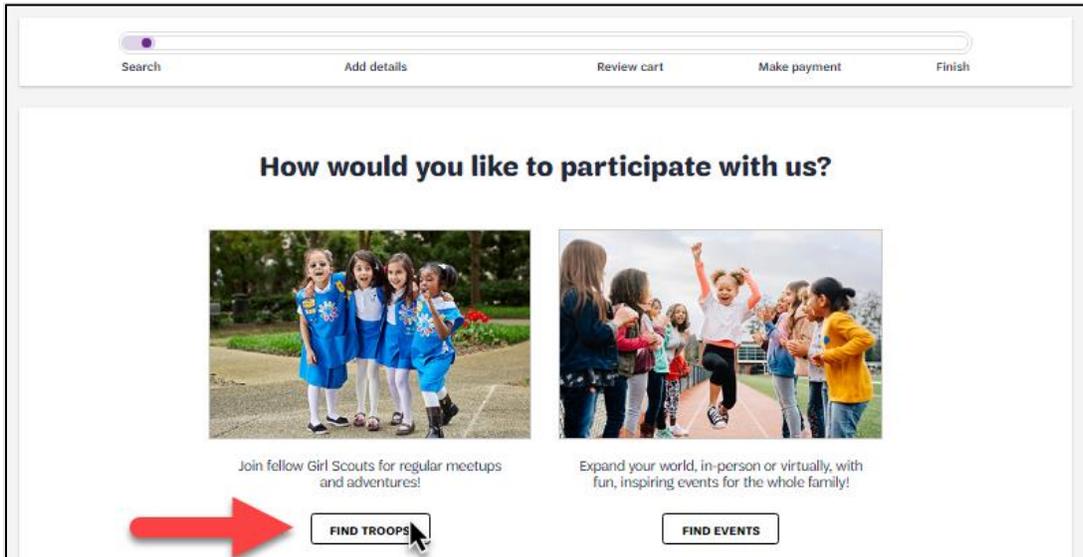
Getting a Girl Scout Registered as an Individually Registered Member (IRM)

Steps to registering as an Individually Registered Member (IRM):

1. Visit www.girlscoutsww.org and click on the “MY GS” tab:



2. On the following participation page, click on “FIND TROOPS”



3. Add a zip code and grade level on the Troop Search page:

The screenshot shows the Troop Search page with the following elements:

- Location:** A text input field containing "Your zip code" with a green checkmark to its right.
- Grade Level:** A section titled "Grade Level" with the subtitle "optional". Below it, a text prompt says "Please select all Grade(s) that apply for the upcoming academic year". A purple text overlay reads "Pick your Girl Scout's grade". There are six buttons for grade levels: "Pre-K", "Kindergarten", "1st grade", "2nd grade", "3rd grade", and "4th grade". The "1st grade" button is selected, indicated by a purple background and a green checkmark.
- Navigation:** At the top, there are tabs for "Troop Search" and "Event Search". Below the tabs, there are navigation buttons: "Search", "Add details", "Review cart", "Make payment", and "Finish".
- Annotations:** A red dashed arrow points downwards from the "Location" section to the "Grade Level" section, with the text "Scroll Down" next to it.

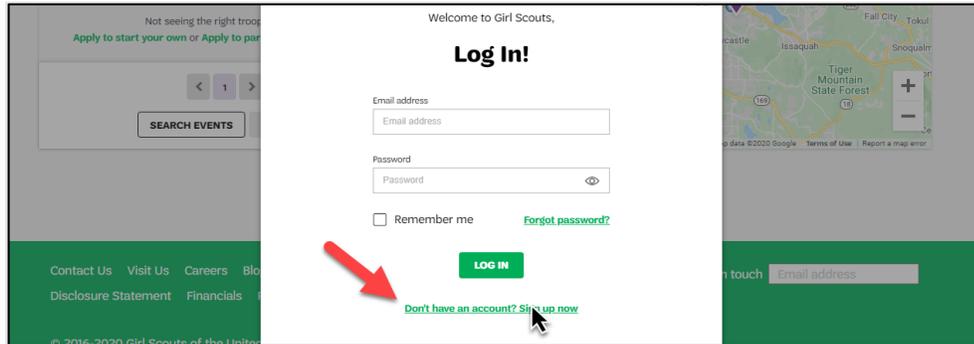
- Once all fields are complete, click **"SEARCH"** at the bottom of the page

4. You will see a list of troop options available in your area; however, you will need to scroll all the way down to the bottom of the list and then click **"APPLY TO PARTICIPATE WITHOUT A TROOP"**

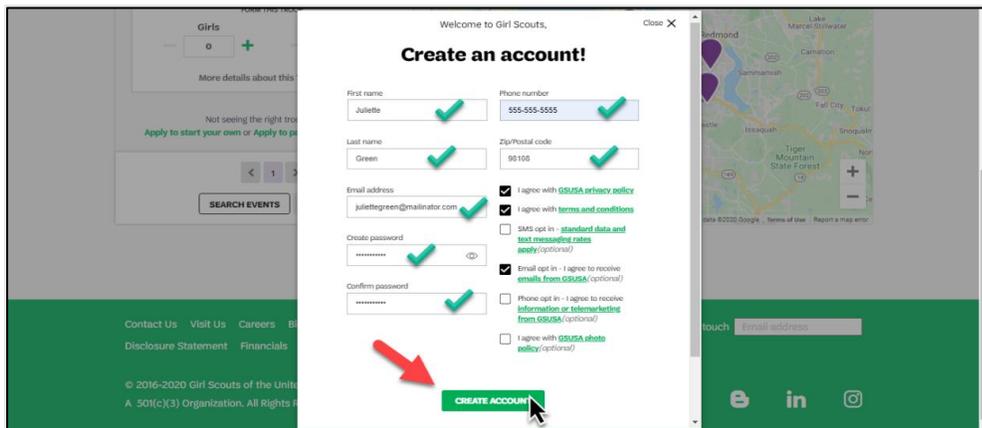
The screenshot shows the Troop Search results page with the following elements:

- Navigation:** At the top, there are tabs for "Troop Search (10)" and "Event Search (0)". Below the tabs, there are navigation buttons: "SEARCH EVENTS" and "REVIEW CART".
- Filters:** A search bar is followed by "Sort by distance", "Within 10 miles", "Filter (3)", and "Clear Filters". There are also filter buttons for "98108", "1st grade", and "Current Year".
- Map:** A map of the Seattle area with several purple location pins. The map is labeled with "Seattle" and "Tiger Mountain State Forest".
- Form:** A form on the left side of the page allows users to "FORM THIS TROOP". It has two sections: "Girls" and "Adults". Both sections have a "0" in a box and a "+" sign. Below the form, there is a link "More details about this Troop" with a green checkmark.
- Annotations:** A red dashed arrow points downwards from the "FORM THIS TROOP" section to the "Apply to participate without a troop" button. A red box highlights the "Apply to participate without a troop" button, and a mouse cursor is pointing at it.

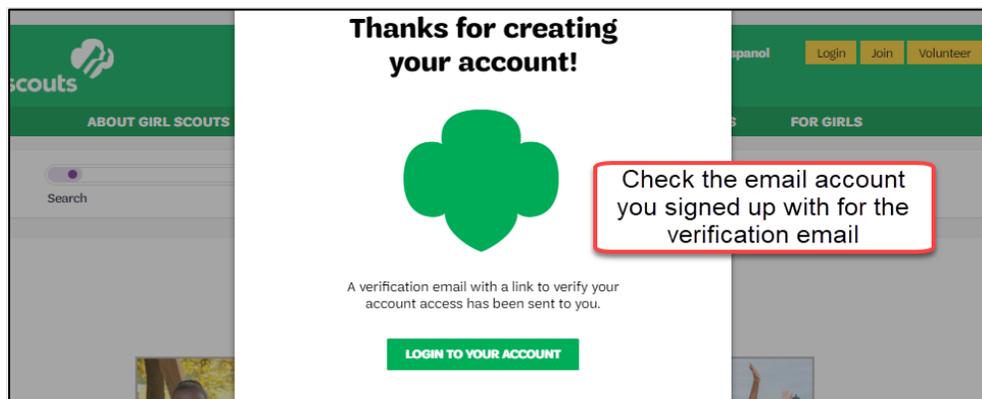
5. You will be prompted to log in. If you are registering your youth for the first time, you will not have an account set up yet. To set up an account, click **“DON’T HAVE AN ACCOUNT? SIGN UP NOW”**



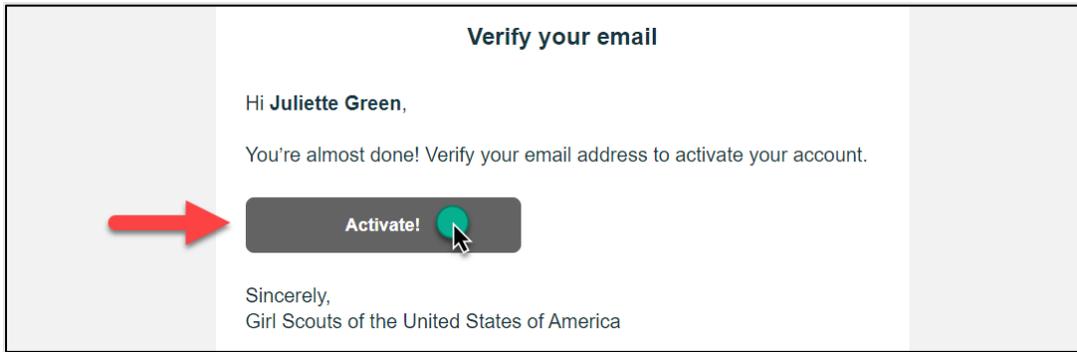
6. The indicated fields below are required to create an account. Click **“CREATE ACCOUNT”** when form is complete.



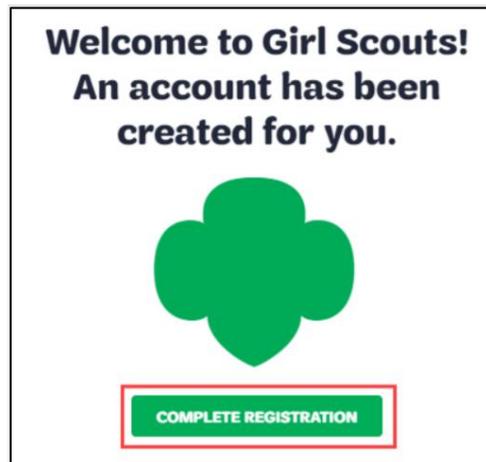
7. Once form is complete, a window will pop up saying **“THANKS FOR CREATING YOUR ACCOUNT!”** Leave this browser tab open while you check your email for the verification email!



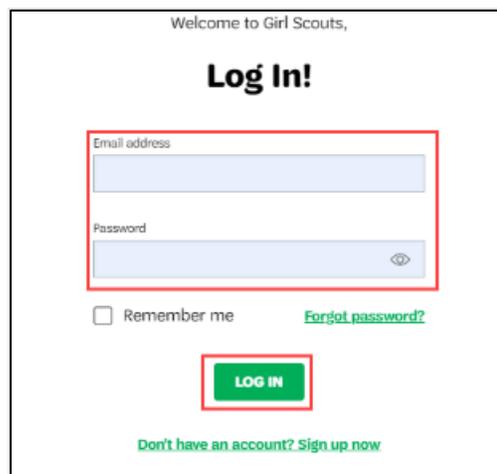
8. Open the verification email and click the “**ACTIVATE!**” Button.



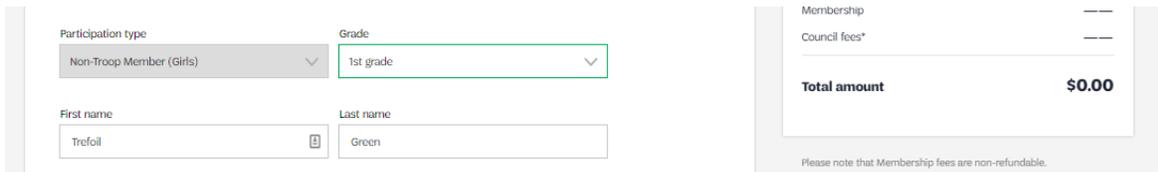
- Clicking “**ACTIVATE!**” will take you back to the Girl Scouts website with a pop-up window saying, “*Welcome to Girl Scouts!* An account has been created for you”. Click “**COMPLETE REGISTRATION**” to log in and complete the membership registration.



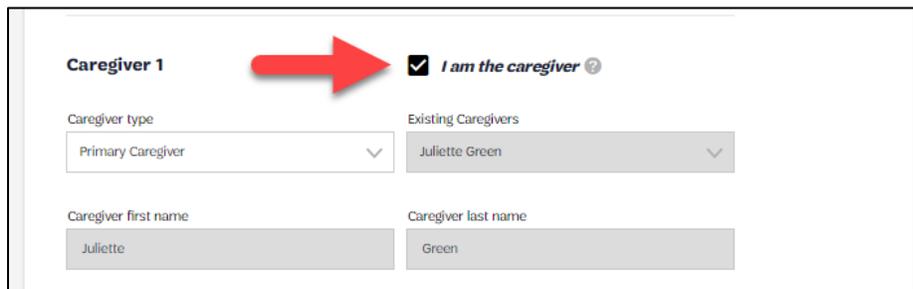
9. You will enter your email address and password created in Step 6 (Create Account), then click “**LOG IN!**”.



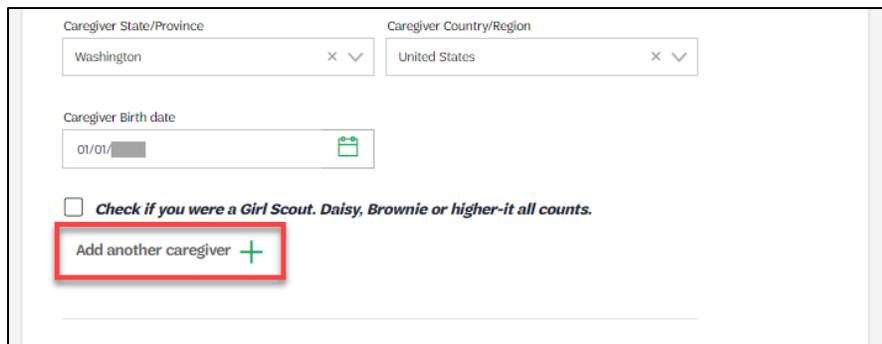
10. You are now logged in and should be taken to the details step of the membership registration. The Participation Type for your Girl Scout will show as “Non-Troop Member (Girls)”. Select the Grade from the drop-down menu and then begin adding your Girl Scout’s information.



11. Fill out the registration form on the **Add Membership Details** page. You can use the *I am the caregiver* box to fill in information and save time.



*You have the option to add a secondary caregiver on this page, as well.



- Choose a Membership year



- Choose payment type and click **SUBMIT MEMBER DETAILS**



Choose payment type

Credit Card

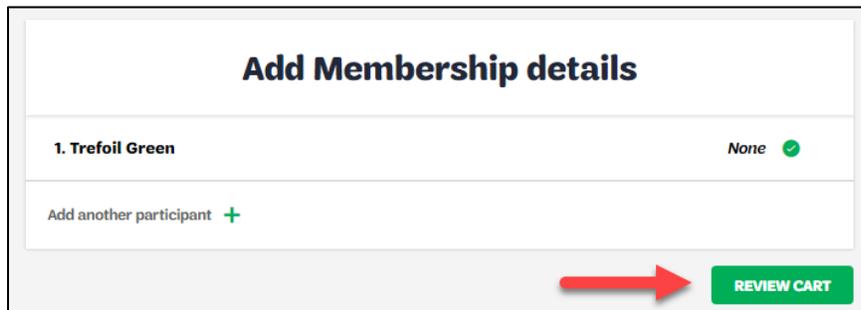
Apply for financial aid 

SUBMIT MEMBER DETAILS

Remove participant 

Friendly reminder: you'll still be able to edit participant details before completing your purchase.

12. Click **“REVIEW CART”** for a summary of your purchase



Add Membership details

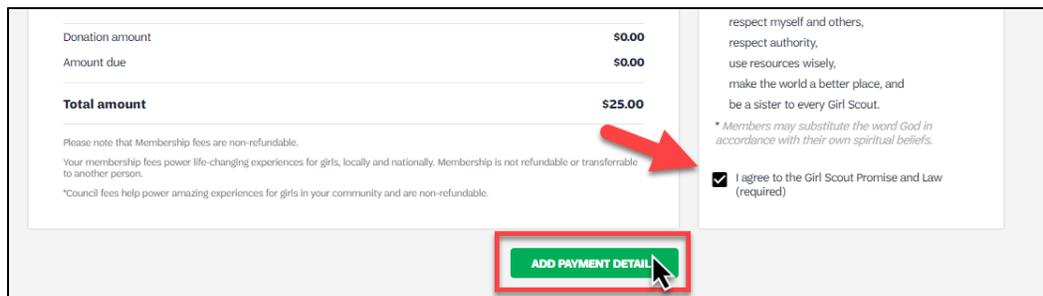
1. Trefoil Green None 

Add another participant 

REVIEW CART

13. Check the box to accept the Girl Scouts Promise & Law

14. Click **“ADD PAYMENT DETAILS”**



Donation amount	\$0.00
Amount due	\$0.00
Total amount	\$25.00

Please note that Membership fees are non-refundable.
Your membership fees power life-changing experiences for girls, locally and nationally. Membership is not refundable or transferable to another person.
*Council fees help power amazing experiences for girls in your community and are non-refundable.

respect myself and others,
respect authority,
use resources wisely,
make the world a better place, and
be a sister to every Girl Scout.
* Members may substitute the word God in accordance with their own spiritual beliefs.

I agree to the Girl Scout Promise and Law (required)

ADD PAYMENT DETAIL

15. Add credit or debit card information and select a billing address

16. Click **“SUBMIT PAYMENT”**

17. The new screen will load with a message saying, **“WELCOME TO GIRL SCOUTS”!** There is an option to print the receipt or manage my account. A welcome letter confirming the registration and payment will be sent to the primary caregiver.