

Troop Product Manager (TRPM)

eBudde Step-By-Step Guides

Program Preparation	eBudde Tab Overview Confirm Early Bird status & troop bank account Add additional troop volunteers Girls tab—Ensure all Girl Scouts are listed Help Center Tab
During The Program	Submit Initial Orders—cookies, pick-up, and rewards Select Booth Sites Request Troop Booth (formerly MySales) Releasing Booth Sites Girl Orders tab—assign cookies and payments Record Booth Sales Troop Digital Cookie Site Management—Non-booth payments Troop Digital Cookie Site Management—Shipped and Donation orders Getting More Cookies—pending SU cupboard orders Cookie Exchange Tab
Program Wrap-up	Girl Order Tab—Wrap-up GOC Org Tab—Report Troop Gift of Caring organization Sales Report Tab Submit Final Rewards

Digital Cookie Resources

- [TRPM Tab Overview](#)
- [Volunteer Tip Sheets](#)
- [Caregiver Tab Overview](#)
- [GS/Caregiver Tip Sheets](#)

Questions?

Your SU product manager is a great resource or reach a GSWW staff member by emailing customercare@girlscoutsww.org.

girl scouts 
of western washington