Service Unit Product Manager (SUPM) eBudde Step-By-Step Guides

Program Preparation	<u>eBudde Tab Overview</u>	
	Add additional SU volunteers	Digital Cookie Resources
	Add additional troop volunteers	<u>SUPM Tab Overview</u>
	Delivery Station Set-up	<u>Volunteer Tip Sheets</u>
	<u>SU Cookie Cupboard Set-up</u>	<u>GS/Caregiver Tip Sheets</u>
	<u>Help Center Tab</u>	
During The Program	Review Troop Initial Orders	
	Submit Troop Initial Orders—cookies and rewards	
	Submit SU Cupboard Initial Order	
	Review Troop Booths (formerly MySales)	
	SU Cupboard Transactions	
	Getting More Cookies—pending council cupboard orders	
В	Marking Troops Inactive	
Program Wrap-up	Final Troop Review	
	SU Cupboard Closeout	
	Submit Final Rewards	

## Questions?

Your product program manager is a great resource or you can reach the product program team by emailing productprogram@girlscoutsww.org

