## Key2Prepaid Cookie Dough Reward Cards

# Ensure your Key2Prepaid account stays active by completing at least one transaction every two years.

Due to banking standards for accounts, it is important to ensure your account stays active by completing at least one transaction every two years. Accounts without transactions are at risk of being reported as dormant, with the potential for funds to be issued to the state as unclaimed property, per state guidelines for such accounts.

Moving forward, to keep in compliance with IRS guidelines regarding how non-profits manage funds such as Cookie Dough, we will be sending annual email notifications to Girl Scouts who have not completed a transaction in two years. These notifications will provide a deadline for completing a transaction to avoid funds being pulled back to Girl Scouts of Western Washington for use to support local Girl Scout programming. Our goal is to assist Girl Scouts in keeping their Cookie Dough funds active and available for use in supporting their Girl Scouting experiences.

#### How do I ensure my account stays active?

Process a transaction using your Key2Prepaid Cookie Dough Reward card at least once every two years.

## What can I purchase with Cookie Dough to meet the transaction minimum?

Check out our <u>Cookie Dough page</u> for more information!

## What if I'm saving my funds for a large expense, such as travel?

Please visit the <u>Cookie Dough Transaction</u> form to process a \$1 refundable transaction using your Key2Prepaid Cookie Dough Reward card. This transaction will count towards the two year transaction minimum and the \$1 will be refunded to your Key2Prepaid Cookie Dough account in 4-6 weeks.

#### **Resource Reminder**

Girl Scouts can check with account balance, transaction history and manage the address associated with their Key2Prepaid Cookie Dough account by setting up their online access at <u>www.Key2Prepaid.com.</u>

Questions? Email <u>CustomerCare@</u> <u>GirlScoutsWW.org</u> or call 1-800-541-9852

#### What if I don't have a current card?

A replacement card can be requested directly with KeyBank's Key2Prepaid team by calling 1-866-295-2955. See our <u>Key2Prepaid Cookie</u> <u>Dough MasterCard FAQ</u> for full details.

