

## Girl Scouts of Western Washington Partnership Agreement

This agreement establishes a partnership between Girl Scouts of Western Washington (GSWW) and \_\_\_\_\_.

### I. PROGRAM FOCUS

GSWW Mission Statement: Girl Scouts of Western Washington is committed to building Girl Scouts of courage, confidence, and character who make the world a better place.

*Please provide a brief description of your organization's mission:*

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#### **GSWW's Girl Scout Leadership Experience:**

By participating in the Girl Scout Leadership Experience, Girl Scouts benefit in five key ways as they:

#### **Program Outcomes:**

- Develop a strong sense of self. Find confidence in themselves and all they're capable of as they try new things, take on challenges, and learn from their mistakes.
- Display positive values. Learn to act ethically, lead with honesty, be responsible, and show concern for others.
- Seek challenges and learn from setbacks. Take age-appropriate risks, open up to new opportunities and experiences, and embrace failure as an opportunity to learn.
- Form healthy relationships. Practice leading with positivity, learn to communicate feelings directly, and resolve conflicts constructively.
- Become community problem-solvers. Identify problems in their community and create action plans to solve them.

*Please describe how your program(s) will meet at least one of the Girl Scout Leadership Experience Outcomes.*

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**GSWW’s Diversity, Equity, and Inclusion Commitment:**

We strive to build a community which represents every race, ethnicity, income level, sexual orientation, ability, and religion; reflects the spectrum of gender identity; and connects across geographic locations. We will take sustained action to grow as an anti- racist and anti-oppressive organization so that, through Girl Scouts, our members are affirmed as they strive to make our communities and world better.

*Please describe how your company or business is committed to diversity, equity, and inclusion:*

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Together, the Parties enter this agreement to provide program opportunities in the fields of STEM, life skills, outdoors, college and career exploration, and/or entrepreneurship for Girl Scouts. Accordingly, Girl Scouts of Western Washington and \_\_\_\_\_, agree as follows:

**II. PURPOSE AND SCOPE**

1. Girl Scouts of Western Washington and \_\_\_\_\_ are partnering to provide Girl Scouts with program opportunities in the fields of STEM, life skills, outdoors, college and career exploration, and/or entrepreneurship. GSWW will benefit from diversified offerings for Girl Scouts resulting in an increase in membership renewal rates, while the partnering organization will benefit from a listing on the GSWW website, revenue from program registrations, and promotion through GSWW marketing resources which may include, but is not limited to, GSWW’s marketing and media platforms.
2. The target population for this partnership is Girl Scouts of Western Washington members age five through 18 and adult volunteers (individual program offerings may be for a smaller subset of the target population). Out-of-council Girl Scout members may also attend virtual third party programs. Special pricing can be set for these participants by the partnering organization if needed (example: for the mailing of program materials).
3. The target population will benefit from engaging, challenging, and fun activities that help Girl Scouts prepare for a lifetime of leadership, success, and adventure.

**III. COMPENSATION**

The partnering organization will be required to purchase the \$50 GSWW Partner Package. Proceeds support the Girl Scouts of Western Washington program and promotion expenses.

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The partnering organization may set their own price for the program they are offering. A typical Girl Scout partner program costs approximately \$10 per Girl Scout per hour.

### IV. CONTACT INFORMATION

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this agreement. The appointees of each organization are:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Girl Scouts of Western Washington  
5601 6th Ave S Ste. 150  
Seattle, WA 98108  
1(800) 541-9852

Email: \_\_\_\_\_

*List your organization's official contact here:*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### V. RESPONSIBILITY TERMS:

Girl Scouts of Western Washington will:

- Support the partnering organization with event planning and management
- List the partnering organization as an approved partner on [girlscoutsww.org](http://girlscoutsww.org)
- Include partner program registration on our GSWW Activities Calendar
- Market the partner's program opportunities to our 15,000+ youth members

## V. RESPONSIBILITY TERMS:

In addition, Girl Scouts of Western Washington CANNOT:

- Provide contact information for our members
- Guarantee registrations or event attendance

The Partnering organization will:

*Please read and initial each item below to verify your organization meets our criteria.*

- \_\_\_ Complete a criminal background check upon completion of partner agreement.
- \_\_\_ Review and adhere to the Girl Scouts [Safety Activity Checkpoints](#) and ensure adult safety ratios are met (see pages 4-5 of the Safety Activity Checkpoints document).
- \_\_\_ Comply with [GSWW COVID member guidelines](#).
- \_\_\_ Determine and enforce the COVID-19 vaccination policy for their programs.
- \_\_\_ Keep participation rosters for all programs and submit to the Partner Programs Manager in the event of a COVID-19 exposure.
- \_\_\_ Adhere to the following meeting space requirements for in-person meetings:
  1. The space is clean, sanitary, and free of any health and safety hazards.
  2. The space has adequate lighting and ventilation.
  3. An emergency plan exists for the space and all adults know the plan.
  4. There is appropriate fire suppression equipment available in the space and is inspected and maintained regularly.
  5. There is a complete first-aid kit on site that, if used, has been restocked.
  6. Clean drinking water and restrooms are available and easily accessible to all youth and adults.
  7. The space is large enough for all youth and adults to inhabit, and participate in activities, with enough personal space to be comfortable.
  8. The site is free of firearms.
  9. The site is free of alcohol, tobacco, legal and illegal drugs, and controlled substance medications.
  10. If animals are present at the site, including private residences, they are kid-friendly and all youth and adults have confirmed they are not allergic.
- \_\_\_ Require participants to sign the [Girl Scout Internet Safety Pledge](#) for virtual programs and will either provide two background-checked staff members for “drop-off” programs or require the Girl Scout be accompanied by a parent or guardian if only one staff member is available.
- \_\_\_ Provide a registration deadline 6-8 weeks prior to an event for marketing and recruitment purposes.
- \_\_\_ Send an evaluation link, provided by Girl Scouts of Western Washington, within seven days after a program to all registered participants.
- \_\_\_ Report participant data through a monthly program evaluation webform provided by GSWW.
- \_\_\_ Allow all registered Girl Scouts to participate in activities regardless of race, ethnicity, income level, sexual orientation, ability, gender identity, and religion.
- \_\_\_ Provide GSWW with a Certificate of Insurance containing the following information:

- a) Insurance carrier rated "A" or better by an insurance rating firm like A.M. Best
- b) General liability per occurrence minimum of \$1,000,000
- c) Scheduled events fall within policy period shown on the certificate
- d) The Certificate Holder box (bottom left corner) must contain:  
 Girl Scouts of Western Washington  
 Attn: Insurance /COI  
 5601 6th Ave S Ste. 150  
 Seattle, WA 98108

**VI. TERMS OF UNDERSTANDING**

The term of this agreement is for a period of one year from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed by both parties to ensure that it is fulfilling its purpose and to make any necessary revisions.

Either organization may terminate this agreement upon thirty (30) days written notice. GSWW reserves the right to terminate this agreement without (30) days' notice if party is not compliant with the following terms:

- Program criteria is not followed
- Safety guidelines are not being implemented
- Health and safety of Girl Scouts are observed or reported to be at risk
- Discrimination towards participants is observed or reported

**Refund Policy**

Refunds for annual Partner Packages will not be permitted once GSWW has offered services including, but not limited to: event promotion through social media, calendar event listings, and e-newsletter event promotions. If a partnering organization has only met with GSWW and services are yet to be provided, refunds may be permitted.

**Authorization**

This Agreement embodies the entire and complete understanding and agreement between the Partners and no amendment will be effective unless signed by both Partners.

**Girl Scouts of Western Washington**

Staff Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Community Partner:** \_\_\_\_\_

Staff Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_