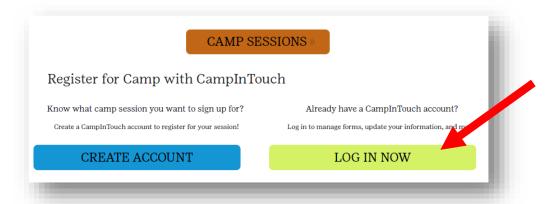
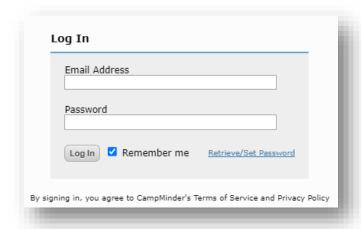


Returning Camp InTouch Users

1. Visit our <u>Girl Scouts of Western Washington Overnight Camps webpage</u> through your web browser (preferably <u>Chrome</u>) and click on the <u>green Log In Now button to log into your Camp InTouch account.</u>

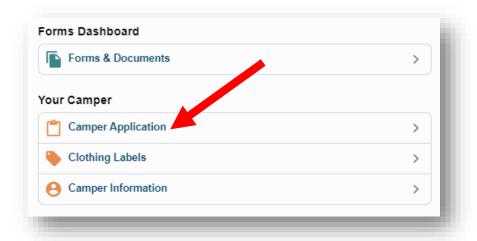


2. Enter your Camp InTouch email adderess and password and click log in.

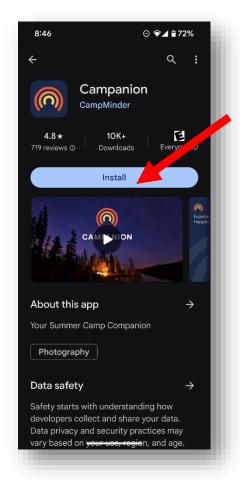


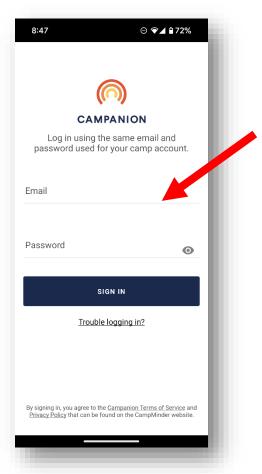
3. Click on the "Camper Application" to begin the registration process.



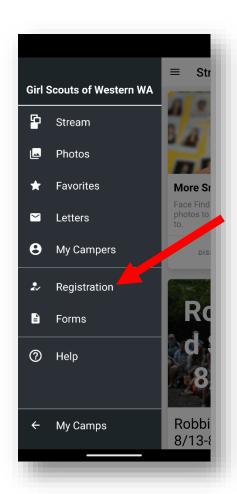


OR REGISTER THROUGH THE CAMPANION APP: Returning Camp InTouch users can also register for summer camp through the Campanion app on their mobile device by clicking the "Registration" section of the Campanion app and following the directions below. Download Campanion through the <u>iOS</u> or <u>Android</u> app store and log in with your Camp InTouch email and password.



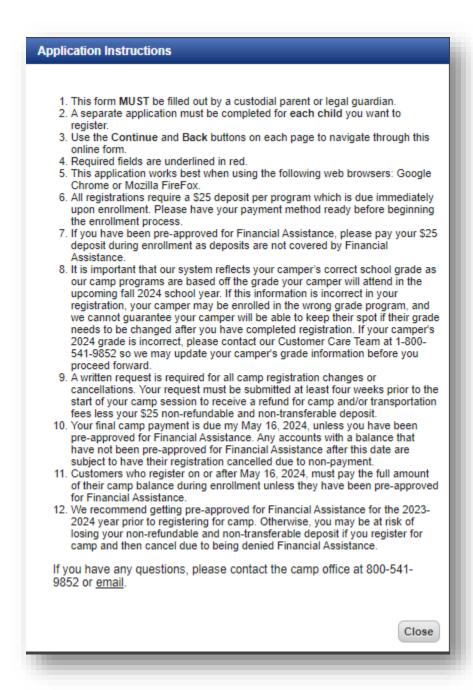






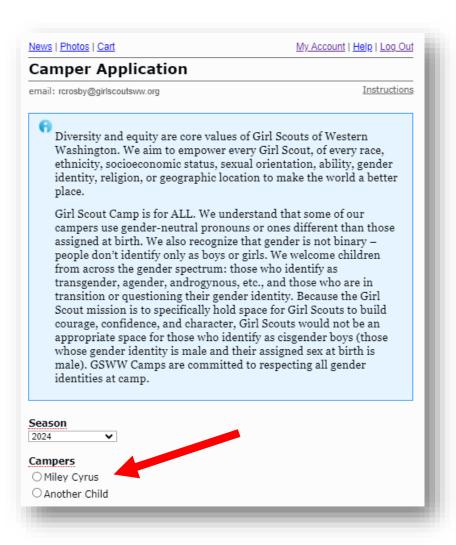
- 4. Your registration has begun! **Please note the Camper Application will time out after 50 minutes.** You'll be able to see how much time is left in the upper right-hand corner of the page. Be sure to save your progress at the bottom of each page of the application.
- 5. Read and review the Camper Application instructions and cancellation policy and select "Close".





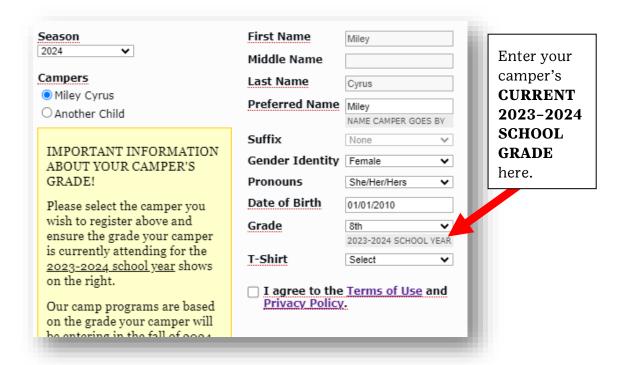
6. Select the **current camp season** from the drop-down menu and select the **name of the camper** you wish to register. Once the name is selected, additional registration information will populate on the right.





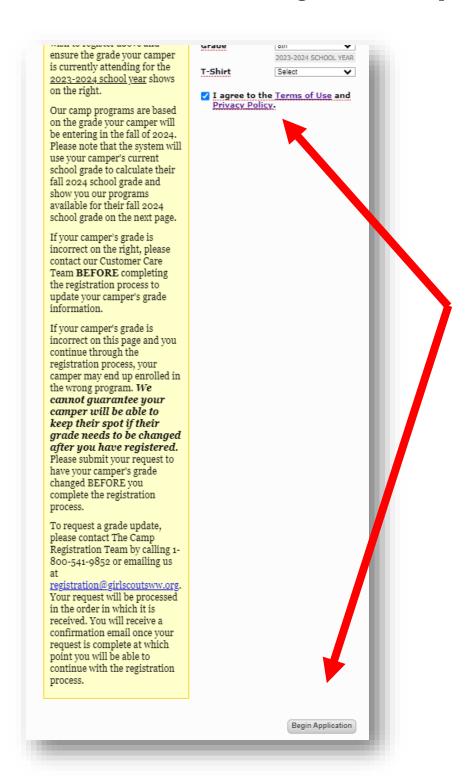
7. Fill in the information required for your camper including: first name, last name, nickname (preferred name), gender identity, pronouns, date of birth, fall 2024 grade, and T-shirt size.





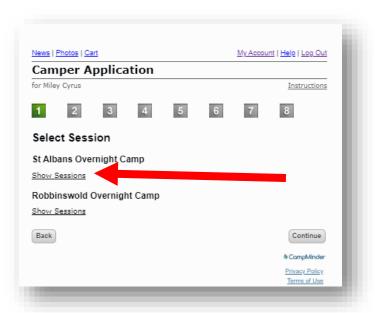
- **Multiple Campers?** If you have multiple campers, you will start here with your first camper and return at the end of the application to submit separate applications for the rest of your campers individually.
- Adult Campers? If you are registering an adult camper, use the same process as
 registering a child camper, and be sure to set your grade as 12+ and enter your
 birthdate accordingly in your Camper Application so we can identify you as an
 adult camper.
- Grade Our camps are organized by the grade your camper will be entering in the fall of 2024. However, be sure to enter your camper's current school grade in this section as noted in the yellow text box. The Camp InTouch system will automatically populate camp programs for the grade your camper will enter in the fall of 2024. If you complete your application and end up being enrolled in the wrong grade, we cannot guarantee your camper will be able to keep their spot if their grade needs to be changed after you have registered. Please contact the camp registration team immediately by emailing registration@girlscoutsww.org so that we can process a cancellation and enroll your camper in the correct grade.
- **T-Shirts** Shirts and apparel are not available for purchase during registration, but we do gather info on sizing for our campers to place an appropriate order for our camp apparel which is available to purchase in the Camp Canteen at check in and check out of Camp Robbinswold and Camp St. Albans.
- 8. Check the box to **Agree to the Terms of Use and Privacy Policy** and scroll to the bottom to click **Begin Application.**





9. Next, select "Show Sessions" for each camp location to view all sessions for your camper's fall 2024 grade. You can sign up for multiple sessions for your camper on this page, but please note your camper cannot be enrolled or waitlisted in more than <u>one</u> program per session.

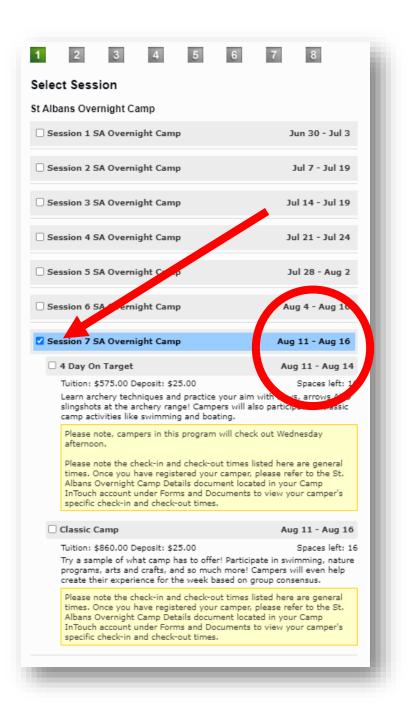




10. Note that the dates shown in blue on the Session Tab reflect the dates for ALL programs in the session (including programs that run for 4–21 days).

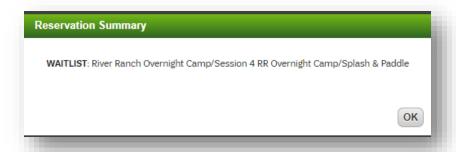
Click the check box next to each session to see a full list of programs, prices, descriptions, and dates running that week for your camper's fall 2024 grade during that session.





11. If the session you are registering for is waitlisted, you will see it highlighted in red and the following message.

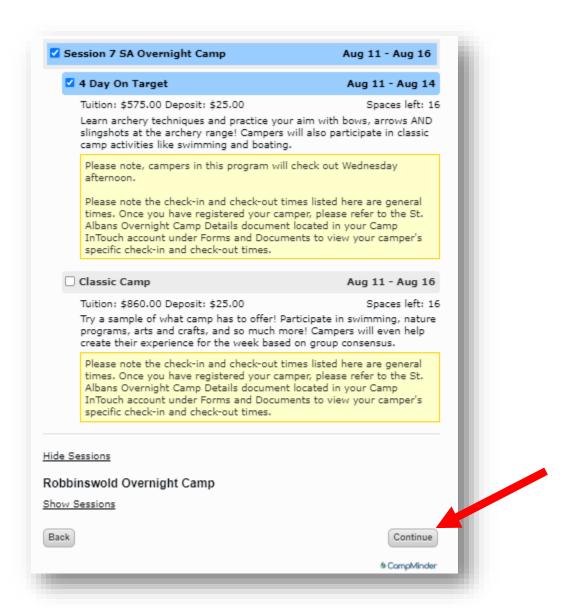




- Please note, you must complete the Camper Application and enter a payment method at the end of the Camper Application in order to successfully join the waitlist.
- You will not be charged to join a waitlist. Your payment information will just be retained so we can run your deposit payment when a spot opens for your camper.
- 12. Select **Continue** at the bottom of the page once you have selected the sessions you wish to register for.

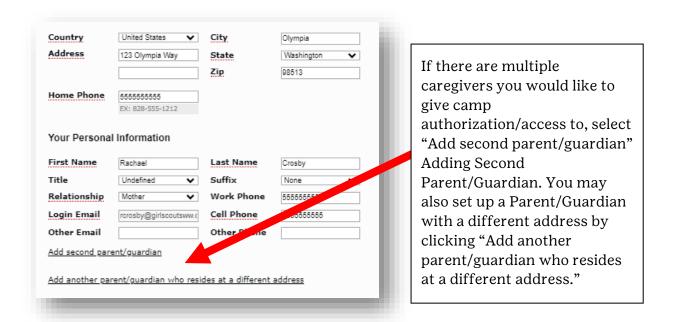
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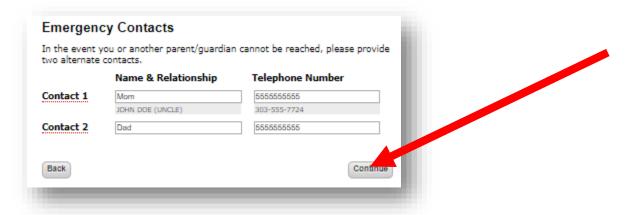


13. Next, complete the information required for your **Household Information** and your **Emergency Contacts**. Information with a red underline is required to move on to the next page (**first name**, **last name**, **relationship to camper**, **login email**, **work phone**, **and cell phone**).





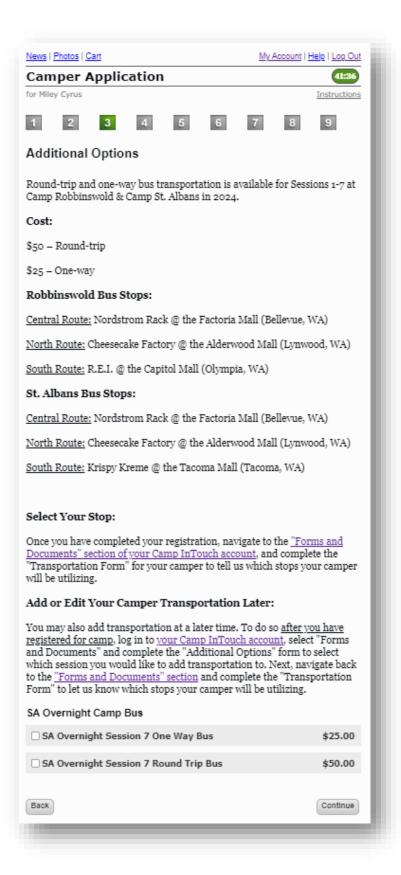
14. Click the "Continue" button after entering the required two emergency contacts we should contact in the event that we are unable to contact the parent/guardian(s) listed above.



15. The next page is the Additional Options page where you can add one-way or round-trip bus transportation for your camper for an additional fee.

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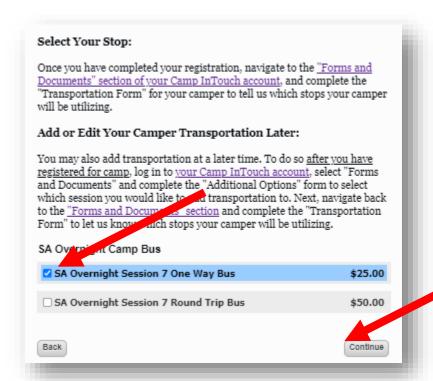




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16. Click the checkbox for the session you wish to add transportation to for your camper and then click "Continue" to move to the next page of the application.



Select Bus Stop – You will be able to select your bus stop after you have successfully completed the Camper Application along with your \$25 deposit payment. Once successfully submitted, complete and submit the "Transportation Form" in the Forms & Documents section of your Camp InTouch account or Campanion app.

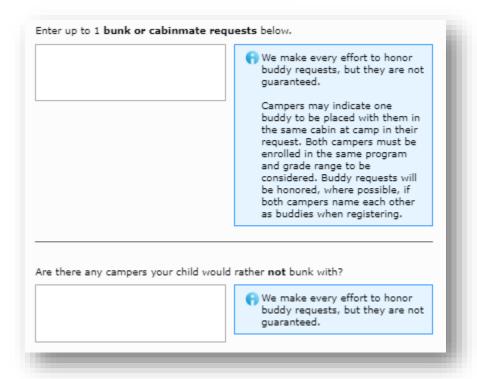
Add Transportation After Registration – If you didn't indicate on your Camper Application that you would like to add one-way or round-trip bus transportation for your camper's session(s), you may do so anytime post-registration by completing and submitting the "Additional Options Forms" located in the Forms & Documents section of your Camp InTouch account or Campanion app. Be sure to then select your bus stop by completing the "Transportation Form" in the same Forms & Documents section of your Camp InTouch account.

17. Upload a picture of your camper (options) and enter your **bunk information.** You can add buddies your camper would like to bunk with as well as campers you prefer your camper not to bunk with. Campers may indicate <u>one</u> buddy to be placed with them in the same cabin at camp. Buddy requests will be honored, where possible, <u>if both campers name their buddies when registering.</u> We will not be able to accommodate groups of buddies. Please be advised that buddies cannot be guaranteed.

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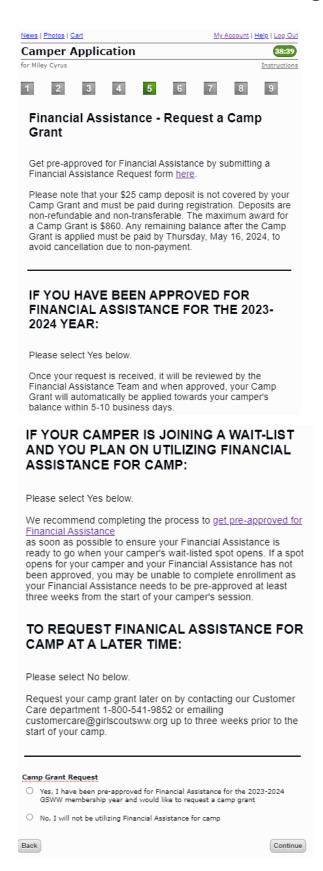
18. On the Financial Assistance page, select Yes or No to the question at the bottom of the page regarding using financial assistance for overnight summer camp.

If your camper will be utilizing financial assistance for camp, please select the "Yes, I have been pre-approved for financial assistance for the 2023-2024 GSWW membership year and would like to request a camp grant" radio button.

Note: If your camper will not be utilizing financial assistance for camp, you may select the "**No, I will not be utilizing financial assistance for camp**" option and move on to the next page.

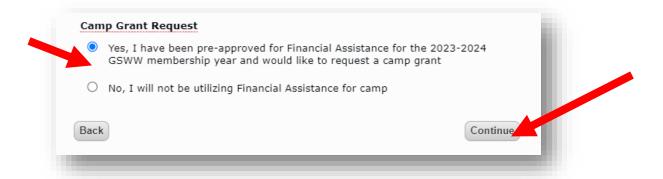
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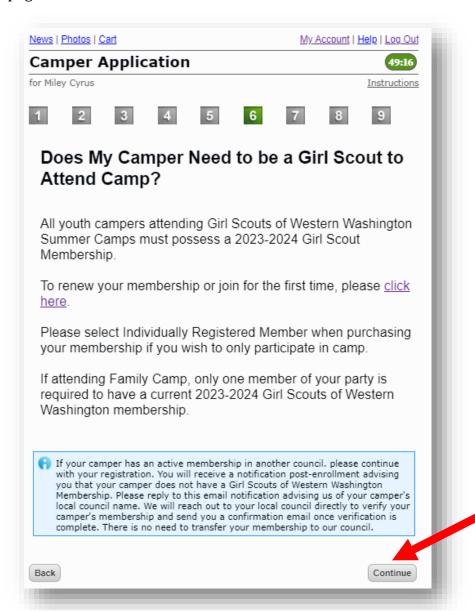


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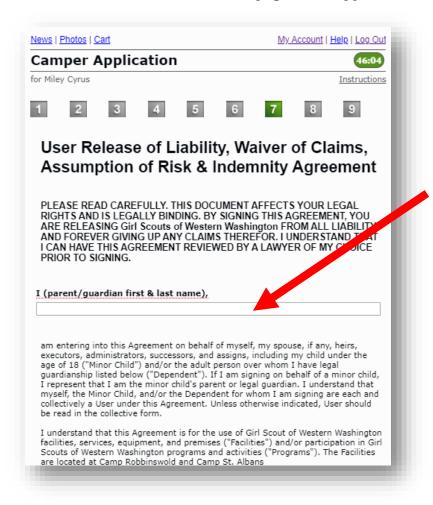
19. Review our Girl Scout Membership policy and click "**Continue**" to move on to the next page.



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20. Review and sign Release of Liability Waiver/Hold Harmless Agreement by **signing the** caregiver first and last name at the top and again at the bottom and then click "Continue" to move on to the next page of the application.



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I understand that this Agreement will apply for each and every day any User uses Facilities or participates in Programs.

Waiver, Release, Indemnification & Covenant Not to Sue

In consideration for any User?s use of Facilities and/or participation in Programs, I, the undersigned, on behalf of myself and my estate, heirs, executors, administrators, successors, and assigns, HEREBY RELEASE FROM LIABILITY the Girl Scouts of Western Washington, its current or future parents, subsidiaries, divisions, affiliates, predecessors, successors, and assigns and all current, former, and future officers, directors, agents, employees, volunteers, insurers, and representatives (collectively, 'Releasees?) for any personal injury, property damage, disability, death, sickness or disease incurred by myself, my family members, dependents, or guests, including minors, however occurring, and including, but not limited to the negligence of Releasees, except for claims arising from the Girl Scouts of Western Washington?s intentional wrongdoing, gross negligence or fraudulent conduct. I understand that I will be solely responsible for any loss or damage, including personal injury, property damage, disability, death, sickness, or disease sustained by any User from the use of Facilities and/or participation in Programs.

I further agree, on behalf of myself and any and all legal successors and proxies, to RELEASE, WAIVE AND COVENANT NOT TO SUE Releasees from any causes of action, claims, suits, costs and expenses (including attorneys? fees), fines, penalties, liabilities or demands of any nature whatsoever including, but in no way limited to, claims of negligence, which I and any and all legal successors and proxies may have, now or in the future, against Releasees on account of personal injury, property damage, disability, death, sickness, diseases or accident of any kind (collectively, ?Claims?), arising out of or in any way related to the use of Facilities and/or participation in Programs by any User, regardless of whether that participation is supervised, instructed, or assisted, and however the injury or damage occurs, including, but not limited to the negligence of Releasees, except for Claims arising from the Girl Scout of Western Washington?s intentional wrongdoing, gross negligence or fraudulent conduct.

In further consideration of the use of Facilities and/or participation in Programs, I agree on behalf of myself and my estate to INDEMNIFY, DEFEND AND HOLD HARMLESS Releasees from any and all Claims arising out of or in any way related to the use of Facilities and/or participation in Programs by any User. The terms of this agreement shall serve as a release and indemnity agreement for myself and my estate, heirs, executors, administrators, successors, and assigns. This paragraph survives expiration or termination of this agreement.

Assumption of Risk

I understand that all Facilities and Programs carry certain risks, inherent and otherwise, including but not limited to: (1) equipment failure or improper use, (2) the natural rugged environment, (3) wildlife, (4) strenuous activity, (5) negligence of Facility or Program operator, instructor, or other Users. I understand that these risks may result in: (1) moderate and severe personal injury, (2) property damage, (3) disability, (4) death, and/or (5) sickness or disease including, without limitation, COVID-19. I for myself and other Users fully, voluntarily, irrevocably, and unconditionally ACCEPT AND ASSUME FULL RESPONSIBILITY FOR ALL RISKS as well as any and all other risks of the use of Facilities and/or participation in Programs, including risks and outcomes not described in this document, regardless of whether they are foreseen or unforeseen.

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If signing on behalf of myself, I agree that I am responsible for evaluating whether I believe the Facilities and/or Programs that I or other Users wish to use or participate in are safe. If I do not believe the Facilities or Programs are safe, I agree that neither I nor any User will use or participate in them. I understand that, should I choose to accept the risks and use and/or participate in Facilities or Programs, I am responsible for following all available instructions and signage. I also understand that no User is to rely on any instructions or signage provided by Girl Scouts of Western Washington for safety, as they do not guarantee safety. Any instructions or signage are intended only to help reduce accidents. I understand that Girl Scouts of Western Washington is not liable for any injury or damage that may arise from adhering to instructions or signage. Finally, I understand that Girls Scouts of Western Washington is not responsible for enforcing instructions or signage, nor for inconsistent enforcement.

If signing on behalf of a Minor Child for whom I am a parent or legal guardian or a Dependent, I understand that I voluntary grant permission for my Minor Child or Dependent to use Facilities and/or participate in Programs despite any and all risks. I further warrant that (1) I have spoken to my Minor Child or Dependent about the Facilities and/or Programs, (2) my Minor Child or Dependent understands and appreciates the risks of using the Facilities and/or participating in the Programs, (3) my Minor Child or Dependent understands and will follow all available instructions and signage, and (4) my Minor Child or Dependent is voluntarily using the Facilities and/or participating in the Programs.

I represent that all Users are in good health and that there are no problems associated with any User?s physical or mental condition that would preclude Users from using the Facilities or participating in the Programs or create undue risk for Users using the Facilities or participating in the Programs. I authorize a licensed physician or other medical care provider to carry out any emergency medical care for User which may be necessary and agree to be fully responsible for any associated costs.

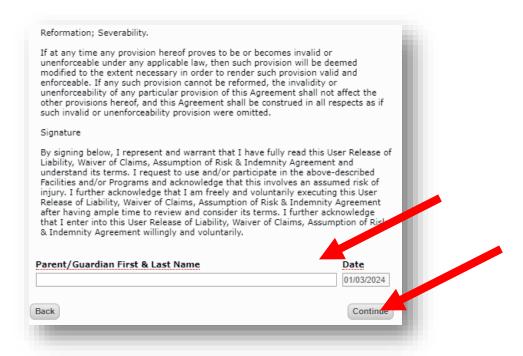
Insofar as this agreement pertains to use of Facilities only (not to include participation in official Programs), I understand that Girl Scouts of Western Washington has not inspected the location for the outing. I agree to accept any Facilities AS-IS, WITH ALL FAULTS AND WITH NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING WARRANTY OF FITNESS FOR THE INTENDED USE.

Girl Scouts of Western Washington expresses no comment regarding the safety measures or operating practices employed by any other entities or third parties that provide services and/or equipment at Facilities or for Programs for any User.

Governing Law

I, on behalf of myself, my family, my estate, and my Minor Child or Dependent, expressly acknowledge and agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Washington, and that this Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington. I agree that in the event that any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected.

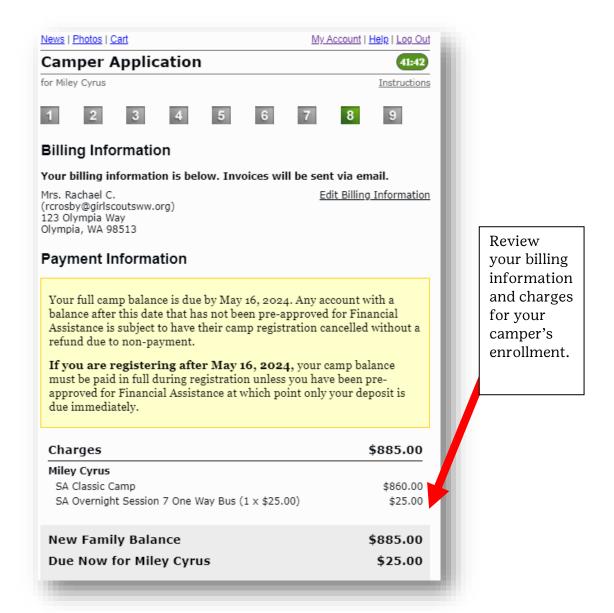




21. Review your registration charges and deposits.

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- If you are joining a waitlist, please add a credit card payment method to pay your deposit and complete your registration. You WILL NOT be charged if you are only joining a waitlist. Your payment information will simply be stored for when a spot becomes available.
- If you are pre-approved for financial assistance, please add a credit card payment method to complete your registration and pay your \$25 deposit. Be sure you select the option on the financial assistance page (previous page) to request your camp grant. After we receive your camp grant request from your registration, your financial assistance camp grant request will be reviewed by our financial assistance team, and you will receive an email notification regarding the status of your request.

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- If you did not submit your camp grant request in your Camper Application, you may do so post-registration by contacting our customer care team at 1(800) 541-9852.
- If you <u>HAVE NOT</u> been pre-approved for financial assistance yet, you may continue with the enrollment process. You'll pay your \$25 deposit per program to hold your camper's spot (which isn't covered by financial assistance) and then you may begin the process to get pre-approved for financial assistance on our website <u>by clicking here</u>. You will receive an email from our financial assistance team regarding the status of your financial assistance application. If approved, please contact our customer care team at 1(800) 541-982 to request your camp grant. Your camp grant **WILL NOT** be applied to your account unless you specifically request the grant.
- 22. Review information about deposits, future payments, waitlists, and financial assistance.

Deposit

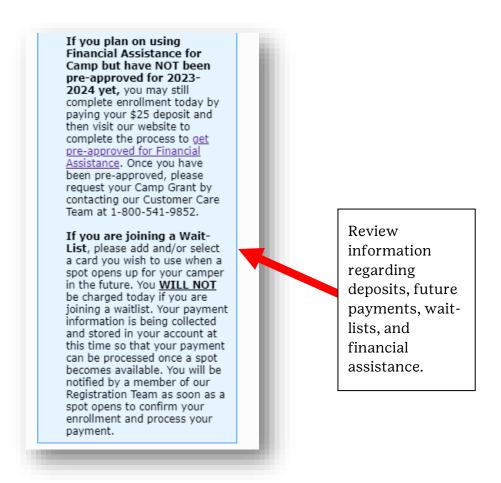
Please note, that you are only paying a \$25 deposit per program at this time to hold your camper's spot. To make additional payments, please use the "Financial Management" tab in your Camp InTouch account after you have completed your registration before May 16, 2024, to avoid cancellation due to non-payment. GSWW DOES NOT offer autopay for summer camp. All payments must be made manually through your Camp InTouch account or over the phone with a member of our Customer Care Team at 1-800-541-9852.

If you have been preapproved for 2023-2024 Financial Assistance, please add and/or select the card you wish to use to pay your deposit and then "Continue" to process your payment (\$25 deposit per program). The Financial Assistance Team will review your camp grant request from your Camper Application, apply your Financial Assistance Camp Grant to your account balance within 5-10 business days of enrollment and you send you a confirmation email once your Camp Grant is posted.

Review information regarding deposits, future payments, waitlists, and financial assistance.

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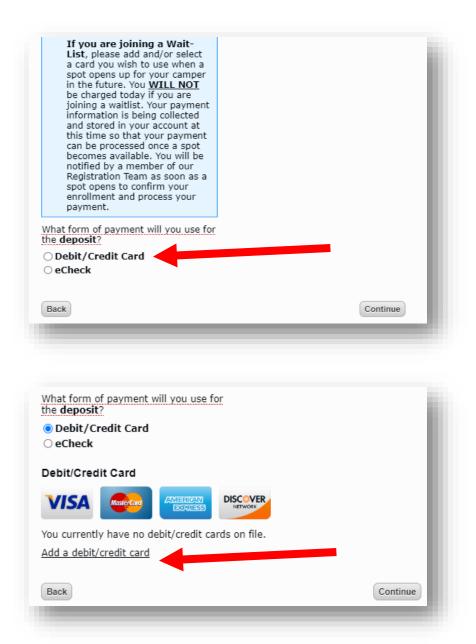




23. Add a credit card by clicking the "**Credit Card**" button and then the "**Add a Credit Card**" link to add your payment method. You <u>must</u> add a payment method to complete your registration and save your profile information.

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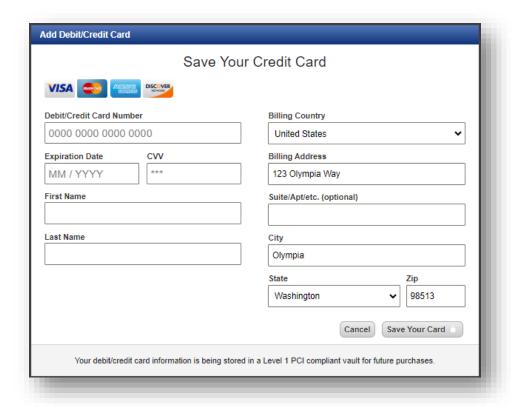


Click "Save Your Card" once you have added your card payment information to continue.

• If the Add a Debit Credit Card pop-up screen does not populate for you, you may need to clear your browsing history, clear your cache, or try using a different browser.

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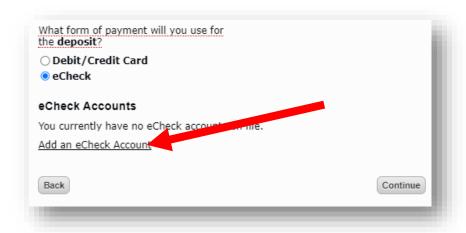


24. Add an eCheck payment method by clicking the "eCheck" button and then the "Add an eCheck Account" link to add your payment method.



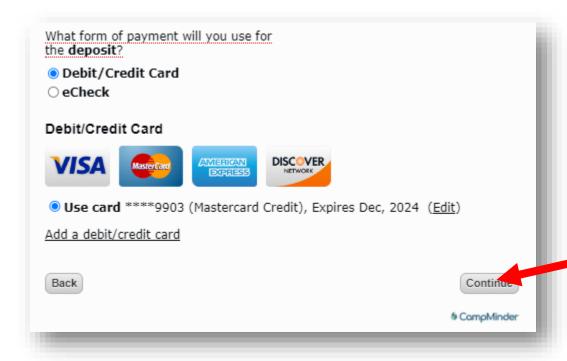
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Fill in the Routing Number, Account Number, Account Type, First Name, Last Name, Country, Address, City, State, and Zip for the eCheck account and click "Save" to move forward.

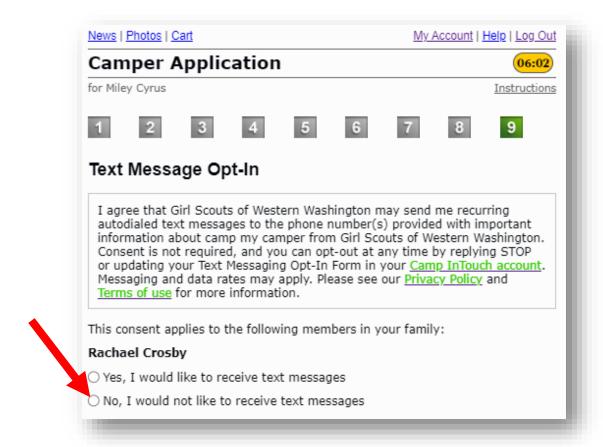
Click "Continue" once you have successfully added your payment method to move on.



25. Select to **Opt-in** or **Opt-out** of text message alerts from the Girl Scouts of Western Washington camp team on important camp information and updates.

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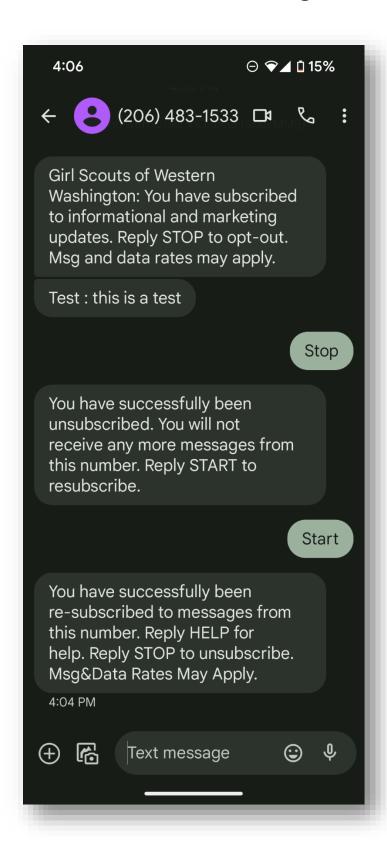




All customers are considered opted out until they select YES in the Text Message Opt-In portion of the Camper Application or update their Text Messaging Opt-In Form in the Forms & Documents section of their Camp InTouch account or Campanion app. Customers can also opt-out or back in again by texting Stop or Start to the opt-in welcome text message.

Example:



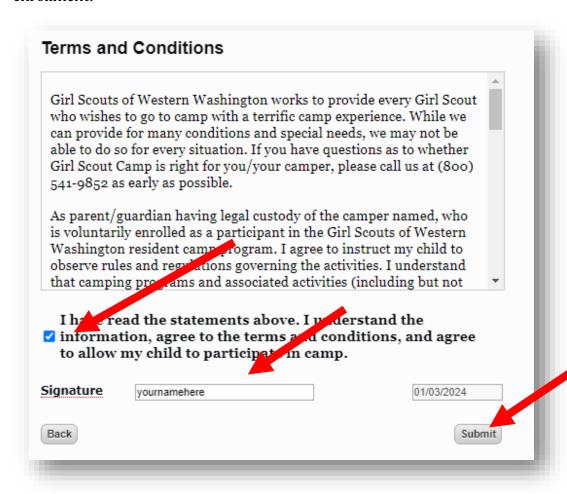


NOTE: Customer care and registration are not able to opt-in or opt-out of text messages on behalf of customers.

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26. Scroll to the bottom of the page to indicate you have reviewed the Terms and Conditions by clicking the **checkbox** and typing in **your signature.** Click **Submit** to complete enrollment.



27. Once your application is submitted, you will see the screen below.





Begin New Application

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My Account Menu



- Click "**Print This Application**" for a receipt. You should also receive an email confirmation regarding your camp registration.
- After you have fully enrolled at least one camper on your account, the following sections will populate in your Camp InTouch account for you to interact with: Forms & Documents, Camper Information, and Financial Management.
- After successfully enrolling, you will also receive an enrollment confirmation email with next steps to get your camper ready for summer camp through your Camp InTouch account or Campanion app.
- Start an application for another camper by clicking "**Begin New Application**". Your profile information gathered from your first camper will be transferred.

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