



Service Unit Financial Report

Summary Report

Report of funds expended by Service Unit
for September 2022 to August 2023

*SU Manager:		*SU #:		
SERVICE UNIT ALLOCATION ACCOUNT <i>(Amount the service unit receives from Girl Scouts of Western Washington)</i>		Income <i>(Add)</i>	Expenses <i>(Deduct)</i>	Allocation Total <i>(Income-Expenses)</i>
1	Beginning Balance (before 2022-23 allocation received)*			
2	2022/2023 allocation amount received*			
3	Postage			
4	Recognition			
5	Meeting Supplies			
6	Printing/Copying Expenses			
7	Communication Expenses			
8	SU Equipment/Library resources			
9	Other Expenses			
10	Total Service Unit Allocation Balance August 31, 2023 <i>(Carry balance to summary block below)</i>			

Other Funds within Allocation Account (Renewal Incentive, SU money earning activities, donations etc.) If expenses are listed, submit other income ledger. If funds were moved to an event account, note in ledger.		Income <i>(Add)</i>	Expenses <i>(Deduct)</i>	Other Income Total <i>(Income-Expenses)</i>
Service Unit Renewal Incentive				
Donations (other than event specific donations)				
SU Money Earning Events				
Other				
Total Other Balance August 31, 2023 <i>(Carry balance to summary block below)</i>				

<input type="checkbox"/> SERVICE UNIT EVENTS (within Allocation Account) or <input type="checkbox"/> SU has a separate Event account <input type="checkbox"/> SU did not hold events during the fiscal year		Income <i>(Add)</i>	Expenses <i>(Deduct)</i>	Event Total <i>(Income-Expenses)</i>
11	2021-2022 carry over balance as of September 2022			
12				
13				
14				
15				
16				
17				
18				
19	Total Service Unit Event Balance August 31, 2023 <i>(Carry balance to summary block below)</i>			

SUMMARY BLOCK			
20	Service Unit Treasurer:	1. Final SU Allocation Balance	
21	Telephone:	2. Final SU Event Balance	
	Email:	3. Other Funds Balance	

		4. Balance in SU Checkbook	
--	--	----------------------------	--

** Notes Required Field*

"Save" or "Shift-F9" will Calculate Report

Most recent bank statement is attached.

Receipt copies are numbered, designated & attached.

File a *separate* report for each bank account the service unit holds (ie SU Event Accounts).

Date:

This report submitted by:		SU Position:		
Service Unit Manager:				
Council Staff Name (Print):				Date:
Council Staff Signature:				