

# 2024 Cookie Program Girl Scout and Adult Responsibility Agreement

Troop Product Manager: \_\_\_\_\_ Email/Phone: \_\_\_\_\_

**1/19-3/17:** 2024 Cookie Program dates  
**1/19-2/4:** Initial order taking  
**2/4:** Initial orders due to the troop product manager  
**2/16-2/29:** Deliveries, money collection, and door-to-door selling with cookies in hand

**3/1-3/17:** Booth sales  
**3/19:** All money collected due to troop product manager

Girl Scouts may market their cookie sale—but not sell cookie packages—outside of the program dates.

## Digital Cookie Online Sales

Customers can choose to have their cookies direct-shipped or hand-delivered by the Girl Scout. Families are responsible for communicating the expected delivery timeline to all In-Person Delivery customers and delivering all approved In-Person Delivery cookies. If a customer reports that their approved In-Person Delivery order was not received, families may be charged for the cookies (plus any necessary shipping costs). For online package sales, all payments must be made through the Digital Cookie storefront. Look for the Digital Cookie invitation email in early January.

## Money

- Cookie varieties will only be sold for the per package price established by GSWW, as indicated on the paper order card and Digital Cookie.
- Check and credit card acceptance is up to each troop.
- All donations accepted must be applied towards Operation Cookie or Troop Gift of Caring programs.
- Caregivers submit 100% of money collected to troop by 3/19 or a \$40 late fee will be added to total due.

## Program Responsibilities

- Girl Scouts must have an active 2023/24 youth membership to participate in the 2024 Girl Scout Cookie Program.
- All money and product transactions must be receipted, with signatures of the troop product manager and caregiver.
- Unsold packages may not be returned to the troop or council. Once signed for, the person who signs the receipt is financially responsible for any cookies that have not been sold.
- Girl Scouts must be supervised by an adult while taking orders (in person and/or online) and while delivering cookies.

----- Top section for caregivers, bottom section for TRPM -----

My Girl Scout, \_\_\_\_\_, a member of Troop # \_\_\_\_\_ or an Individually Registered Member \_\_\_\_\_, has permission to participate in the 2024 Cookie Program. I agree to accept financial responsibility for all the products and money received and that I will be held liable in the event it is determined by Girl Scouts of Western Washington or their insurance company that there is loss due to fraud, neglect, or misappropriation of products and/or funds.

On our honor, my Girl Scout and I, \_\_\_\_\_, will follow the *Booth Sales and Etiquette Guidelines* while selling at all booth sites and adhere to the Girl Scout Promise and Law.

**I have reviewed the above information, have received a copy of the 2024 Family Guide and agree to be held responsible to the terms of this agreement by signing below.**

Caregiver Name(s): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

## Booth Sales and Etiquette Guidelines

- A booth sale is any sale that occurs at a stationary site and **may only take place 3/1-3/17**.
- A Girl Scout must be present at all times and only Girl Scout youth members may sell cookies.
- Booth sites may host one Girl Scout plus an adult or up to four Girl Scouts plus two adults.
- **All booth sites** must be coordinated through the troop with the troop product manager.

**Remember to follow safety, and business guidelines.** Please keep in mind that selling Girl Scout Cookies at community booth sites is a privilege granted to us by local businesses. Inappropriate behavior could cause all Girl Scouts to lose the opportunity for additional sales at these places of business. If complaints arise, those attending the booth may be asked to leave and be removed from future booth sites.

### As a Girl Scout, I will...

- Have fun, be polite, and be friendly
- Wear my uniform, vest or sash, or my pins to identify myself as a Girl Scout
- Share my reason for selling cookies with customers
- Remember that my behavior reflects on ALL Girl Scouts
- Say THANK YOU to all customers regardless of whether or not they purchase cookies
- Only ask customers to purchase on their way out
- Not talk loudly, run, or play while at a cookie booth
- Remove all empty boxes and leave the space cleaner than when I arrived

### As a Girl Scout caregiver, I will...

- Respect others and businesses by being a model of the Girl Scout Law and not engaging in conflict at sites
- Follow the specific site rules set individually by each business and location
- Leave siblings at home and have a second adult if 3 or 4 Girl Scouts are selling at a site
- Remember I am representing and therefore responsible for the reputation of Girl Scouts of Western Washington in our community
- Call my troop immediately if we cannot attend a booth site

## Girl Scout Rewards

- Please refer to the paper order card and page 12 of the *2024 Family Guide* for additional reward information.
- Cookie Dough rewards, if selected, are loaded onto Key2Prepaid Mastercards in early May. If your Girl Scout has never received a Key2Prepaid Cookie Dough card, one will be mailed directly to the home address listed in MyGS. If your Girl Scout previously earned a Key2Prepaid Cookie Dough card, funds will be added to the existing card.
- Please review the reward choices with your Girl Scout and mark the choices below. Turn in to your troop product manager so the correct reward is entered for the level of packages your Girl Scout sells. The product program team will contact your Girl Scout in late April if they have earned a reward that requires a registration date, color choice, and/or the Top Cookie Seller package.

Girl Scouts who sell less than 450 packages will receive appropriate reward for their level sold. Those who sell 450+ packages may choose to exchange all rewards 75-450 for \$40 in Cookie Dough (CD). Those who sell 500+ packages should indicate choice of reward  
**OR** CD - 500+ rewards are **not** cumulative. Those who choose a lower reward than pkgs sold will receive CD for the balance sold.

Packages	Reward	Cookie Dough (CD)
30+	Axolotl Action Patch	
75+	Bandana	
125+	Axolotl Socks (circle size: Youth {shoe size 12-6} or Teen {shoe size 6-9})	
180+	Wallet Pouch	
250+	Lottie the Mini Axolotl Plush	
315+	"Axolotl in my Pocket" T-Shirt (circle size: YS YM YL AS AM AL AXL A2X A3X)	
355+	Lucy the Axolotl Plush	
400+	Crossbody Bag and Fashion Patches	
450+	Weekend Tote and Pond Pocket Pillow	
500+	___GSWW Cookie Crewneck (circle size: YS YM YL AS AM AL AXL A2X A3X)	OR ___ \$50 CD Value
600+	___ Custom Vans Shoes	OR ___ \$100 CD Value
700+	___ Lego Build Experience	OR ___ \$150 CD Value
800+	___ Record Player	OR ___ \$200 CD Value
900+	___ Sewing Machine Bundle	OR ___ \$250 CD Value
1000+	Top Cookie Seller Package (All Girl Scouts receive at 1000+ packages)	Automatically received
1300+	___ Rockstar Kit	OR ___ \$450 CD Value
1600+	___ Personal Style Experience	OR ___ \$600 CD Value
1900+	___ PlayStation 5 OR ___ Xbox Series X	OR ___ \$750 CD Value
2200+	___ Custom KitchenAid Stand Mixer	OR ___ \$900 CD Value
3000+	___ Electric Skateboard	OR ___ \$1300 CD Value